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**Decision Maker:** Portfolio Holder for Education, Children and Families

**Date:** 13<sup>th</sup> February 2018

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** DETERMINATION OF LOCAL AUTHORITY ADMISSIONS  
ARRANGEMENTS 2019/20

**Contact Officer:** Pip Hesketh, Head of Access and Inclusion  
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**Chief Officer:** Interim Director: Education

**Ward:** Borough-wide

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1. Reason for report

1.1 To determine the School Admissions Arrangements for 2019/2020.

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2. RECOMMENDATION

2.1 The Portfolio Holder for Education, Children and Families is recommended to agree the School Admissions arrangements for 2019/2020

### Impact on Vulnerable Adults and Children

1. Summary of Impact: Schools provide a range of support to vulnerable children and their families and carers.
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### Corporate Policy

1. Policy Status: Not Applicable
  2. BBB Priority: Children and Young People
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### Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Not Applicable
  4. Total current budget for this head: £N/A
  5. Source of funding: Not Applicable
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### Personnel

1. Number of staff (current and additional): Not Applicable
  2. If from existing staff resources, number of staff hours: Not Applicable
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### Legal

1. Legal Requirement: Statutory Requirement: The Education Act 2002 and Admissions Code 2012 (as Amended 2014), require that each year, the Council must formally determine its Admissions Arrangements for all schools for whom it is the Admissions Authority
  2. Call-in: Applicable
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### Procurement

1. Summary of Procurement Implications: Not Applicable
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All children of school age.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

### **3. COMMENTARY**

- 3.1 The Education Act 2002 and the Admissions Code 2012 (as Amended 2014), require that each year, the Council must formally determine its Admissions Arrangements for all schools for whom it is the Admissions Authority. Bromley Council is the Admissions Authority for Community and Voluntary Controlled schools: Bickley Primary School, Downe Primary School, Poverest Primary, St Pauls Cray Primary, Churchfields Primary School, Edgebury Primary School and Southborough Primary School. Once determined, the arrangements apply to all admissions into each of these schools.
- 3.2 For the 2019/20 academic year, the arrangements must be determined by 28<sup>th</sup> February 2018. This paper sets out the background to the proposed Admissions Arrangements 2019/20 for determination, which are set out in Appendix 1.
- 3.3 The Admissions Code of Practice also requires that there is a formal consultation on Admissions Arrangements at least once in every seven years. This year is the seventh year and the request for determination follows a period of consultation for which there were no responses.

#### **3.4 Admissions Arrangements**

- 3.5 As required by law, the arrangements comprise:

- Age of admission
- Application procedure
- Oversubscription criteria
- Offer of places
- Late applications
- Waiting lists
- Transfer from Infant to Junior schools
- In-year applications
- Appeals
- Children with Education Health and Care Plans.

- 3.6 The proposed arrangements are the same as those which have been in place for a number of years. Admissions Appeals and challenges to Admissions Arrangements in Bromley are generally very low and last education year, consistent with the pattern of previous years, only five Appeals were heard between all of the seven schools listed above, none of which were upheld. The combined factors of low numbers of Admissions Appeals and no responses to the Consultation for proposed Arrangements suggests that determination of the Arrangements (at Appendix 1) holds a very low risk.

#### **3.7 Consultation**

- 3.8. The Consultation ran between 18<sup>th</sup> December 2017 and Monday 29<sup>th</sup> January 2018, with notifications in the local press, on the Council website and in the Schools Circular. There were no responses.

#### **3.9 What happens next?**

- 3.10 Following the Council's determination of the proposed Arrangements, these Arrangements and any others for *new* Admissions Authorities within Bromley must be published on the Council Website by 1<sup>st</sup> May 2018. As there are no new schools, the latter requirement does not apply. The website must also provide the details of where the determined admission arrangements for *existing* schools in Bromley can be viewed. Lastly the website must provide details of how objections to the arrangements are raised and determined.

<b>Non-Applicable Sections:</b>	Impact on Vulnerable Adults and Children, and Policy, Financial, Personnel, Legal and Procurement Implications
Background Documents: (Access via Contact Officer)	N/A